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Milroy - CNC Shop Helper

This is an entry-level position that prioritizes a willingness to learn. Suitable candidates should be able to demonstrate a mechanical aptitude and strong work ethic over prior experience. This position offers on-the-job training in CNC machine operations, material handling, and finishing techniques

The CNC Shop Helper supports manufacturing operations by assisting skilled operators, preparing materials, and maintaining a clean, efficient workspace.

Responsibilities will include:

- **Logistics:** Receiving of raw materials & shipping of finished goods to clients.
- **Material Preparation:** Cut, measure, and prepare raw materials according to production specifications.
- **Shop Maintenance:** Maintain a tidy, organized, and safe work area, including cleaning machines and assembling scrap material for recycling.
- **Part Finishing & Cleaning:** Wash, deburr, polish, and/or finish parts to meet quality standards.
- **Machine Maintenance:** Performing routine cleaning and maintenance of machines, and keeping the work area safe and organized.

Required Skills & Qualifications

- **High School Diploma or GED:** required.
- **Mechanical Aptitude:** Comfortable using hand tools and working with machinery.
- **Physical Stamina:** Capable of standing for long periods and lifting, up to (35-50 lbs).
- **Willingness to Learn:** Eagerness to gain skills in machine shop operations.
- **Experience:**
 - Previous manufacturing, warehouse, or shop experience is an asset but not required.
 - Previous welding experience is an asset but not required;
 - Candidate will be hired based on “attitude” more than “aptitude”.
- **Technical Skills:** Comfortable using hand tools, power tools, and reading measurements.
- **Attention to Detail:** Ability to spot defects and maintain consistency.

Job Attributes

- **Work Schedule:** Full time, 80 hours every 2-weeks.
- **Company Benefits:** Company benefits on completion of probation (3-months).
- **Safety Focus:** Strict adherence to safety protocols and the use of PPE.
- **Candidates must be available for immediate employment in the Greater Victoria area.**

Milroy is an equal opportunity employer that provides fair treatment and equal chances for employment, promotion, and benefits to all applicants and employees. We prohibit discrimination based on protected characteristics like race, color, religion, sex, national origin, age, or disability, ensuring decisions are based on merit and qualifications.